



Timothy Training International, NFP

“... these entrust to faithful men, who will be able to teach others also.” (2 Tim 2:2)

Join Our Team

2019.9.17

Position: TTi Financial Controller (Full Time)

Reporting To: TTi Chief Executive Officer

Location: Work from home and may require traveling to Hong Kong and the U.S.A.

The Companies:

TTi is an international educational institution. We have a vision to pass the Gospel — the essence of the Christian faith from one generation to the next. Our mission is to equip pastors with a deep knowledge of the Word of God and the practice of Christian ministry. The core values of our education are Bible-based; Christ-centered, and Church-directed.

TTi was founded in 2001 and has been offering biannual seminars for 19 years. Our online programs will be launched in 2020. In the past 12 years, we have been renting campuses in Hong Kong to conduct our seminars. Pastors and church leaders have been coming from China to these seminars.

TTi is registered in the US as a non-profit 501 (C) (3). Inspirata Publishing (Hong Kong) Limited is our publishing arm and it is registered as a non-profit in Hong Kong.

TTi and Inspirata can be perceived as a twin-track ministry. While TTi provides education, Inspirata develops and provides literary resources and educational tools.

Job Description:

We are searching for a results-driven and confident Financial Controller to manage and improve our organization's financial accountability, performance and direct our accounting operations. Duties for the Financial Controller will include managing overall accounting records, evaluating and managing risk, ensuring compliance with regulations in relevant countries, preparing financial statements and budget, overseeing accounting operations, analyzing financial data, monitoring expenditure, coordinating auditing processes, and ensuring accuracy of financial information.

The strategic planning and exceptional numerical proficiency as a Financial Controller will aid

our organization in maintaining positive financial situation, formulating sound financial strategies, implementing proper internal controls, achieving organizational targets, and developing financial plans that support organizational strategy.

The ideal candidate should possess strong analytical skills, exceptional problem-solving skills, a flair for numbers, be highly organized, and have excellent leadership skills; able to work well with the senior management team. The noteworthy Financial Controller should strengthen our accounting functions and operations, provide financial analysis and reports, promote regulatory compliance.

Responsibilities:

- Managing finance operations as a member of the senior management team for both TTi and Inspirata Publishing.
- Setup internal control policies and procedures and monitoring internal controls.
- Preparing financial reports and ensure quality control over financial transactions and financial reporting.
- Manage and comply with local, state, and federal government reporting requirements and tax filings in the US; and in Hong Kong SAR.
- Analyzing financial data.
- Coordinate and direct the preparation of the budget and report variances.
- Evaluating and managing risk.
- Coordinating audit processes.
- Coordinating financial affairs, include internal and external.
- Additional controller duties as necessary

Requirements:

- Bachelor's Degree in finance or accounting. MBA and CPA preferred.
- 10+ years' progressive financial career.
- Demonstrated experience in a key financial leadership.
- Ability to work in a fast-paced, complex, integrated ministry environment.
- High energy, team-oriented, forward thinking financial executive who is committed to excellence. This position requires someone who has an assertive, pro-active personality and engaging management style.
- Excellent oral, written, and interpersonal communication skills.
- Ability to influence and engage leaders of all levels, direct and indirect reports and peers.
- Proven hands-on financial, strategic, and operational planning, budgeting, decision support, and revenue development.
- Ability to resolve issues quickly and make decisions that meet TTi's and Inspirata's objectives.

Contact information:

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